

APPROVED

December 17, 2002

Michigan State Administrative Board

Lansing, Michigan

December 3, 2002

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, December 3, 2002, at 11:00 a.m.

Present: Brian DeBano, Director of State Government Affairs, representing John Engler, Governor, Chairperson
Susan Leffler, Assistant Attorney General for Law, representing Jennifer M. Granholm, Attorney General
Mary G. MacDowell, Deputy State Treasurer, representing Douglas B. Roberts, State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice Miller, Secretary of State
Carol Wolenberg, Deputy Superintendent for Administration, representing Thomas D. Watkins, Superintendent of Public Instruction
Leon Hank, Chief Administrative Officer, representing Greg Rosine, Director of the Department of Transportation
Sherry Bond, Secretary

Absent: Dick Posthumus, Lt. Governor

Others Present:

Socorro Guerrero, Department of Attorney General; Jim Kipp, Scott Matteson, Margery Reh, Tom Weber, Bureau of Lottery; James Burris, Kathy Jones, Thomas Kane, Janet Rouse, Department of Management and Budget; Randy Knapp, Pam Lavender, Department of Transportation; Angela Brown, HMSC; Shelly Stahl, Karoub Associates; Christine MacDonald, Lansing State Journal; Matt Duginer, Kara Wood, MEDC; Donna Halinski, MRG; Harry Klugemer, Muchmore, Harrington, Smalley

1. CALL TO ORDER:

Mr. DeBano called the meeting to order. Pastor Casey Wells of Westminster Presbyterian Church gave the invocation. Mr. DeBano then led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Wolenberg moved that the minutes of the State Administrative Board for the meeting of November 19, 2002 be approved as distributed. Ms. Leffler supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

None

4. COMMUNICATIONS:

Correspondence from Roy A. Pentilla, Department of Treasury, with the attached summary and detail investment holding reports for the Veterans' Benefit Trust Fund for the quarter ending September 30, 2002, and a report of investment transactions for the quarter ending September 30, 2002, in accordance with a resolution adopted by the State Administrative Board

Correspondence from the Eyde Company regarding the Protest/Appeal of lease-purchase agreement for combined Michigan State Police/Military & Veterans Affairs headquarters facility in downtown Lansing

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

The Renaissance Zone Review Board recommends the approval of the following Agricultural Processing Renaissance Zones for fifteen-years beginning January 1, 2003:

Ontonagon County/Carp Lake Township-Subterra, LLC Agricultural Processing Renaissance Zone
Oceana County/Grant Township and Village of New Era-New Era Canning Company Agricultural Processing Renaissance Zone
Ottawa County/Zeeland Township-Zeeland Farm Services Agricultural Processing Renaissance Zone
Benzie County/Gilmore Township-Graceland Fruit, Incorporated Agricultural Processing Renaissance Zone
Montmorency County/Village and Township of Hillmann-Sunrise Aquaculture, LLC Agricultural Processing Renaissance Zone

The Renaissance Zone Review Board recommends the approval of the following Modifications for New Subzones:

North Country Renaissance Zone-one additional subzone - Subzone 9-
City of Bessemer
North Country Renaissance Zone-one additional subzone - Subzone 10-
Wakefield City/Township
City of Saginaw Renaissance Zone-one additional subzone - Subzone 9-
Former Delphi Site
City of Detroit Renaissance Zone-one additional subzone - Subzone 10-
Campus Martius
Wayne County Renaissance Zone-one additional subzone - Subzone 5-
Woodward Avenue
Wayne County Renaissance Zone-one additional Subzone - Subzone 6-
Atwater Street
Wayne County Renaissance Zone-one additional subzone - Subzone 7-
Jefferson Avenue
Wayne County Renaissance Zone-one additional subzone - Subzone 8-
Michigan Avenue
City of Muskegon Renaissance Zone-one additional subzone - Subzone 8-
Former Cordova Site
City of Muskegon Renaissance Zone-one additional subzone - Subzone 9-
Muskegon Mall
City of Muskegon Renaissance Zone-one additional subzone - Subzone 10-
Shaw Walker
City of Saginaw Renaissance Zone-one additional subzone - Subzone 10-
Agape Child Care Center
City of Grand Rapids Renaissance Zone-one additional subzone - Subzone
7-Monroe Center
City of Grand Rapids Renaissance Zone-one additional subzone - Subzone
8-Terra Firma Development
City of Grand Rapids Renaissance Zone-one additional subzone - Subzone
9-A-Tek Manufacturing
City of Grand Rapids Renaissance Zone-one additional subzone - Subzone
10-Metropolitan Hospital

The Renaissance Zone Review Board recommends the approval of the following Modifications for Time Extensions:

Rural Renaissance Zone - Northern Tier Renaissance Zone City of
Alpena-Armory Subzone-extend this subzone three (3) Years to
2017

Rural Renaissance Zone - Northern Tier Renaissance Zone City of Alpena-Oxbow Subzone-extend this subzone three (3) Years to 2017

Rural Renaissance Zone - Northern Tier Renaissance Zone City of Rogers City Subzone-extend this subzone three (3) Years to 2017

Rural Renaissance Zone - Northern Tier Renaissance Zone Grand Traverse County-Grand Traverse Commons Subzone-Extend this subzone three (3) years to 2017

Rural Renaissance Zone - Border to Border Renaissance Zone City of Morenci Subzone-extend this subzone two (2) years to 2013

Rural Renaissance Zone - Border to Border Renaissance Zone Big Rapids Township-Airport Industrial Park Subzone-extend this subzone five (5) years to 2016

Rural Renaissance Zone - Border to Border Renaissance Zone Delta County-City of Escanaba Subzone-extend this subzone Six (6) years to 2017

Urban Renaissance Zone - Kalamazoo/Battle Creek Renaissance Zone Comstock Township-Former GM Stamping Plant Subzone Extend this subzone two (2) years to 2017

Urban Renaissance Zone - City of Flint Renaissance Zone Former Buick City Site Subzone-extend this subzone six (6) Years to 2017

Urban Renaissance Zone - City of Detroit Renaissance Zone I-94 Industrial Park Subzone-extend this subzone six (6) Years to 2017

Urban Renaissance Zone - Berrien County Renaissance Zone Benton Charter Township-Meadowbrook and Yore Subzone-Extend this subzone six (6) years to 2017

Urban Renaissance Zone - Berrien County Renaissance Zone City of Benton Harbor-Millers Pond Subzone-extend this subzone six (6) years to 2017

Rural Renaissance Zone - Northern Tier Renaissance Zone City of Onaway Subzone-extend this subzone three (3) years to 2017

Mr. Hank moved that all of the Renaissance Zone Review Board recommendations be approved by the State Administrative Board. Mr. Dore supported the motion, and it was unanimously adopted

Retention and Disposal Schedule(s):

Department of Environmental Quality, Personnel Services Office 10/15/02
Department of State Police, Forensic Science Division 10/17/02
Department of Treasury, Revenue and Tax Analysis 10/13/02

Mr. Dore moved that the State Administrative Board approve the Retention and Disposal Schedules. The motion was supported by Ms. Wolenberg and unanimously adopted.

7. **REPORTS AND RECOMMENDATIONS OF COMMITTEES:**
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Report covering the regular meeting held November 26, 2002. After presentation and review of the forgoing Committee Report, Ms. MacDowell moved that the regular Finance and Claims Committee Report of November 26, 2002 be approved and adopted. The motion was supported by Ms. Wolenberg and was unanimously approved.

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Ms. MacDowell presented the Building Committee Report covering the regular meeting held November 27, 2002. The Building Committee approved Item 3 contingent upon further information. Thomas Kane, Director of Design and Construction, Infrastructure Services Division, Department of Management and Budget, explained item 3 was not retroactive because the contract for the project does not end until spring of 2003 and the funds requested in the change order have not been expended. After presentation and review of the forgoing Committee Report, Ms. MacDowell moved that the regular Building Committee Report of November 27, 2002 be approved and adopted with the withdrawal of Item 5 by the Department of Environmental Quality. The motion was supported by Ms. Leffler and unanimously approved.

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Mr. Dore presented the Transportation and Natural Resources Committee Report for the meeting of November 27, 2002. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the meeting held November 27, 2002 noting the withdrawal of item 15 and the additional request by the Department of Transportation to withdraw item 21 at the State Administrative Board meeting of December 3, 2002, be approved and adopted. Supported by Ms. Wolenberg, the motion was unanimously adopted.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Ms. MacDowell moved the meeting be adjourned. The motion was supported by Ms. Wolenberg and unanimously approved. Mr. DeBano adjourned the meeting.

SECRETARY

CHAIRPERSON